

Recognition of Prior Learning (RPL) Policy

RTO Name: Safety Training Provider Pty Ltd

RTO ID: 46426

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Purpose

This policy explains how students with experience and knowledge in the industry may have their skills recognised without needing to do the training part of the course.

Policy Statement

If a student already has the knowledge and skills required for the course, they can apply for **Recognition of Prior Learning (RPL)**. This means they may skip the training and go straight to the assessment.

Students must contact **Admin** to ask about RPL. Admin will speak with the student and, if suitable, book them into the next **assessment session**.

To meet training rules and to make sure every student gets enough support, **no more than 15 students** will be booked into each assessment session. Admin will check numbers before confirming the booking.

Who Can Apply

Students who have:

- Worked in the same or a similar job
- Done training in the past
- Gained skills from work or life experience

How to Apply

1. Contact **Admin** by phone or email.
2. Admin will ask a few questions to check if RPL is suitable.
3. If RPL is suitable and a space is available, the student will be booked into an assessment session.

Important Notes

- RPL is not automatic. Students must provide proof they already have the skills and knowledge.
- All assessments will follow course requirements.
- **Maximum 15 students** per assessment session.